

jskylowman@gmail.com 6142739904 Central, SC 29630

Summary

An Eager Student who studies and engages with linguistic and cultural subject matter with diligence and consistency. My experiences studying at Clemson University and part-time work have afforded excellent crosscultural communication and team-oriented skills. I intend to utilize the knowledge and skills I acquired to give translator/interpreter services to enhance communication between future clients and coworkers.

Skills

High Microsoft Proficiency
Information Research and Sourcing
Conflict Management
Team Collaboration and Support
Adaptable
Fast and Effective Learner
Customer Service

Education and Training

Bachelor of Arts Clemson University Clemson, SC Modern Languages - Japanese, Expected in 12/2023

• Study Abroad: Japan, Meiji Gakuin University, April 2023 - July 2023

Experience

Dollar Tree

Cashier | Clemson, SC 06/2022 to 01/2023

- Worked closely with shift manager to solve problems and handle customer concerns
- Learned stocker position and provided backup at key times
- Worked flexible schedule and extra shifts to meet business needs
- Organized merchandise in isles and maintained overall tidiness of store.

Arby's Restaurant

Crew Member | Goose Creek, SC 07/2019 to 08/2021

- Worked well with teammates and accepted coaching from managers
- Achieved 'Top 5' daily on leader boards for drive-thru service time on day shift
- Provided excellent customer service by greeting customers and meeting expectations
- Assisted other team members to achieve goals.

Activities and Honors

- Intercultural Exchange: Arranges regular online meetings and chats with individuals from various countries such as Japan, China, Tanzania, and Kenya.
- Chinese Language Tutoring: Receives weekly tutoring in language and culture via Italki tutoring sessions I have completed HSK 2 level in my course, and I am aiming to pass the HSK 4 level exam by 2025.
- Alpha Omega Campus Ministry: Builds connections with fellow members by meeting frequently throughout the week, serving local communities, and reaching out to prospective members.

Accomplishments

- Dean's List Fall 2020, Fall 2021, Spring 2022
- Palmetto Fellows Scholar All Four Years

Languages

Japanese:

Professional